

DreamWorks TV

Post Production Supervisor

Aug 2016 - present

- Create and manage post schedules/budgets for:
 - Voltron: Legendary Defender* (Mixed Traditional and CG Animation)
 - All Hail King Julien* (CG Animation)
 - Soon-to-be announced Amazon series. (CG Animation)
- Supervise editorial sessions with EPs, vendors and executives.
- Supervise all award submissions, sizzles, motion-comics, and extra promo content through Post.
- Manage quality control/deliverable paperwork for Netflix/Amazon final deliveries.

Post Production Coordinator

Feb 2015 – July 2016

- Ensured delivery of all materials to overseas studios and out of house facilities.
- Supervised locked picture edit sessions, retakes and workflow processes for *Dawn of the Croods* and *Spirit*.
- Along with tech team, developed database for tracking and inputting all in-house and overseas 2D retakes.

Titmouse

Feb 2013 – Feb 2015

Production Coordinator

- Managed artists, directors and production assistants to assure that day-to-day workflow was maintained in accordance with production deadlines.
- Controlled production tracking and digital asset flow for Storyboards, Animatics and Designs on Season 2 of Disney XD's *Randy Cunningham: 9th Grade Ninja*.
- Coordinated all overseas shipments. Duties included communicating with overseas studios and clients regarding schedules, notes and asset deliveries.
- Supervised and trained new production assistants and interns.

Nickelodeon

Jan 2011 - Feb 2013

Post Production Assistant/Coordinator

- Coordinated deliverables to and from Post vendors for on time delivery of over 40 episodes.
- Managed locked picture edit sessions, retakes and workflow processes for *Kung Fu Panda*, *Teenage Mutant Ninja Turtles* and *SpongeBob Squarepants*.

Technical Skills

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|---------------------------|---------------|-------------------------|
| - FileMaker Pro | - FTP Clients | - Maya |
| - Excel | - VUE | - Storyboard Pro |
| - Photoshop & Illustrator | - Premiere | - Flash & After Effects |

Education

UCLA

Los Angeles, CA 2008 - 2011

MFA in Animation

- Editor of *Animatrix*: The Academic Animation Journal

University of Central Florida

Orlando, FL 2004 - 2008

BA in Visual Language, Cum Laude

- President ACM SIGGRAPH Student Chapter 2007-2008

References furnished upon request.